

Post Office Box 8043
Southwest Station
Washington, D.C. 20024
20 October 1966

DECLASS REVIEW by NIMA/DOD

REGISTERED



25X1A

Gentlemen:

In order to generate a clearer understanding of the relationships between the major contractors working on significant aspects of the overall NPIC Development Program, you are invited to attend a technical conference at the NPIC on 15 and 16 November in compliance with the Associate Contractor clause in your contract.

To give an advance understanding of the topics of discussion a brief work statement for each of the contracts is attached. Please review them at your earliest convenience, and be prepared to discuss problems of mutual interest or potential conflict. It is requested that you give a presentation in accordance with the attached agenda. It is suggested that your presentation include:

- (1) one year goals
- (2) Detailed description of major tasks
- (3) Accomplishments to date
 - (a) Theoretical assumptions reached
 - (b) Empirical effort

You will not be expected to discuss anything of a proprietary nature that has not been developed under your contract with us.

Please bring any areas of concern or interest to the attention of your technical representative prior to the meeting, and if appropriate, the agenda will be modified to take them into consideration. As you will note, the afternoon of 16 November has been set aside for appropriate panel discussions. To assist us in preparing a final agenda, it would be

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25X1A Subject: [REDACTED] Task Order No. 14

appreciated if you could forward an outline of your presentation to reach us no later than 4 November 1966. For information on available briefing facilities please feel free to contact your technical representative.

In order to keep the attendance to an efficient level, each contractor should restrict his representation to a maximum of 4 technical personnel with the necessary NPIC clearances. The names of those attending (and their alternates) should be forwarded to your technical representative at least one week in advance so that the necessary arrangements can be made.

To aid in your future planning, it is anticipated that the next general panel discussion will be held in mid-February 1967.

Very truly yours,

[REDACTED]
Contracting Officer

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By Duly Authorized Representative

Attachments: (7)
Att. 1 - Tentative Agenda
Att. 2-7 - Work Statements

Distribution:
Orig + 1 - Addressee
3 - P&DS/DB

25X1A NPIC/P&DS/DB/ [REDACTED] (20 Oct 66)